

LRU3A – IT/WEB PEER GROUP

MEETING – Monday 15th June 2026, 16.30, on Zoom

Zoom link details:

<https://us02web.zoom.us/j/81624610055?pwd=0hUb2yLCtUQ6tcjOO1mTH0OPjK4Zwy.1>

Meeting ID 816 2461 0055

Passcode 110193

These meeting notes are not minutes – they don't try to capture all details discussed. But they do try to record key discussion points or actions arising.

ATTENDEES:

No	u3a NAME	REP NAME	Att	Apol.
1	Abbeywood & Thamesmead	???		
2	Barnet	Marisa Nicholls		
3	Beckenham	Liz Tarrant Deborah Whale	1	
4	Bexley	Paul Wilkins		
5	Brent	David Rose		
6	Bromley	David Moody		
7	Crouch End & District	Julian Osley		
8	Croydon	Steve May or Mary Randell Jenny Wilson (RT)		1
9	Dulwich & District	David Beamish		
10	Ealing	Phil Broomsgrove (PB) Jurek Narozanski	1	
11	Enfield	Gaye Illsley		
12	Hackney	Angie Daly, Tony Hollingworth		
13	Hammersmith and Fulham	Graham Tigg (GT) Neville Rowden	1	1
14	Harrow	Nita Patel Kathy Westhead		
15	Havering	Brian Hudson		
16	HGS	David Powers		
17	Hillingdon	Tony Kemp	1	
	Hounslow	Sally Eggett		1
	Islington	Derek Harwood (DH)	1	
	Kenton & District	Dick Nathan	1	
	Kingston	Diane Wilson		
	Merton	David Lusty		
	Mill Hill	Richard Driscoll		
	Newham	Hilary Norton	1	
	Northwood	Malcolm Bentote or Geoff Street?		
	North London	Mike Christie (MC)	1	
	Norwood	Geoff Street		
	Orpington	Roger Howe		
	Palmers Green	Frances Halliday Colin Nesbit		

29	Redbridge & District	Lennart Christensen		1
30	Richmond upon Thames	David Wood		
31	SE London	Mark Serebriakoff (MS) Martha Fox	1	1
32	Stanmore District	Martin Carr		
33	Sidcup	Trevor Ford	1	
34	Sutton	outsourced		
35	Tower Hamlets	Peter Sellars / Stella Morris ??		
36	u3a in London	Shafeeq Siffiqui ?? Sylvia Churba ?? Mari-Ange King		
37	Upminster	Richard Strauss		
38	Waltham Forest	Jane Harrington Carol Kinghorn		
39	Wandsworth	Mike McConigly		1
40	Wanstead	Phil Joiner		
41	Welling	Maria Guest-Naharnowicz Marisa Miller		1
	Surrey Network	Ian Funnell Carol Stilwell		

AGENDA:

1. SiteWorks
2. Analytics
3. Shared Practice Guides
4. Review of Actions Arising
5. Open Discussions
6. AOB

From Zoom AI Companion:

Summary/ Quick recap:

The group discussed SiteWorks platform updates, with Graham demonstrating new mobile-responsive menu features and addressing various technical glitches reported by members including missing (Event) meta blocks, video

Analytics: Tony's, Hillington Web Managers Report was shared. Showing monthly traffic reports and engagement metrics, though the group concluded that meaningful cross-U3A comparisons are challenging due to different sizes and catchment areas.

The discussion covered shared practice guides (SPGs) that need reviewing and updating, with Derek and Neville working to streamline and eliminate duplication.

Mark asked about various methods for email account management, leading to a discussion about domain-based email solutions, with Dick sharing Kenton U3A's experience using one.com for unlimited email addresses that forwarded to personal accounts.

1. SiteWorks Version 7 Issues Discussion

The team discussed ongoing minor issues with SiteWorks (WordPress) version 7, including problems with (Event) meta blocks disappearing, menu toolbars not appearing, and difficulties with embedded YouTube videos and image galleries. Graham explained that these glitches might be related to caching issues and suggested using different browsers or hard refreshes as workarounds. The group also explored the new mobile display functionality in SiteWorks 7, which allows for different menu layouts on mobile devices compared to desktop and iPad versions. Graham announced he would cover embedding content including videos, Google Calendars, and PDFs in the next SW newsletter.

Mobile Responsive Design Implementation

The team discussed implementing mobile responsive design features for their website, specifically focusing on how to create separate images and menu configurations for different screen sizes. Graham demonstrated the process of editing header patterns and navigation overlays in the SiteWorks system, explaining that mobile users see a simplified menu when screen width is reduced. Mark noted that the mobile configuration process had changed since his last review and agreed to look into it again, while Tony emphasized the importance of having a good website to drive traffic to their units.

Mobile Menu Functionality Issues

Dick reported issues with the mobile menu functionality on the Kenton site, where users need to rotate their phones to landscape mode to access the menu properly. Derek shared that 54% of members now access their website through phones, highlighting the importance of mobile responsiveness. Derek also discussed his efforts to implement website analytics to compare their site's performance against others, focusing on metrics like visits and views, though he noted challenges in making industry-wide comparisons due to varying definitions and site layouts.

2. Website Analytics and Traffic Patterns

Tony presented monthly website analytics tracking views across different pages, noting peaks in traffic often correlated with specific activities like AGM invitations and monthly slideshows. He explained that while the website uses SiteWorks' free analytics plugin rather than WordPress's paid version, they occasionally experience distorted analytics due to bot activity, which they address by excluding suspicious traffic. The team discussed their monthly slideshow process, where presentations are recorded and published on YouTube as unlisted content for members who missed the physical meetings, though online viewing typically only attracts 3-4 additional viewers beyond those who attended in person.

U3A Website Analytics and Email

The meeting focused on website analytics challenges and email management for U3As. Derek discussed difficulties in comparing website performance across different U3As due to varying sizes and catchment areas, with Martin noting that his small U3A of 150 members overlaps with larger neighbouring U3As.

3. Shared Practice Guides

The conversation moved to a discussion of the LRU3A Shared Practice Guides. Derek shared LRU3A webpage with their listing. Derek and Neville are reviewing for potential updates or consolidation. All comment or input welcome. Should these be continued or scrapped?
New on added recently on Tax Exception.

4. Review of actions outstanding: none

5. Open Discussions

The group explored email 'alias' management solutions for succession. Dick sharing Kenton District's approach of using domain-based email accounts with forwarding to personal accounts, though this system still presents challenges with password management and email history retention. Islington has over 50 gmail accounts. Does help continuity through handover. Does also provide successor history which can be useful.

with Derek clarifying that the discovery phase is ongoing and no delivery timeline has been

AOB:

Send any suggestions for agenda items for future meetings to Derek.

Next Meeting:

Generally all meetings to be: 2nd Monday, every 3 months at 4:30pm (unless otherwise noted).

Next meeting: **10th August at 4:30pm.**